

## Global Sustainable Travel Policy



### Our Commitment

Penspen is committed to ensuring zero harm to people or the environment through the work that we do.

As business travel is one of the largest contributors to CO2 emissions for many global organisations, an urgent call for action to reduce the carbon footprint of businesses is required to assist in reaching net zero goals.

With a cleaner world in focus, Penspen is taking a proactive approach to reducing carbon emissions by launching a new sustainable travel procedure. By offering a sustainable travel policy for its global employees, Penspen provides a clearer path to industry decarbonisation.

In addition, the new policy will support Penspen’s overarching goal as a company - to enhance individual and collective actions to further reduce the impact on the planet.

### Our Action

Penspen has implemented some of the following actions to reduce travel-related carbon emissions:

- All global offices are to make the most eco-friendly choices based on the location of travel and the services available in each region
- All travel in the UK is to be utilised by the national rail network for travel under six hours
- Using eco-accredited hotel suppliers

- Travel with carriers that offer the lowest CO2 emissions
- An economy-only travel policy for all employees
- Share vehicles and utilise hybrid vehicles when available

Penspen will apply its knowledge and skills to continue the development of its Quality, Health, Safety and Environment (QHSE) programmes across its global business, ensuring that the health, safety and wellbeing of employees, contractors, clients, and the environment always remain front of mind.

Learn more by visiting: [penspen.com/about-us/qhse](https://penspen.com/about-us/qhse)